

BATH COMMUNITY SCHOOLS Board of Education – Regular Meeting

Dr. Therese M. Peterson Lecture Hall
Bath High School

Monday, June 28, 2021
6:30 p.m.

MINUTES

I. CALL TO ORDER

The board meeting was called to order by President Ann Chaffee at 6:42 p.m.

II. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Nancy Hawkins, Mr. Ken Krapohl,
Ms. Jennifer Smith and Mr. Dean Sweet, Jr.

Members absent: Ms. Stephanie Halfmann.

Declare quorum

Staff present: Mr. Paul Hartsig, Superintendent; Mr. Matt Dodson, High School Principal;
Ms. Lorenda Jonas, Middle School Principal; Ms. Jeannine Brown, Elementary
Principal; Mr. Jon Pechette, Facilities Director/Business Manager; Ms.
Caroline Cook, Business Services;

III. ACTING SECRETARY APPOINTMENT

“Motion to appoint Nancy Hawkins as Acting Secretary for the Regular Board of Education Meeting scheduled on Monday, June 28 2021.”

Moved by Sweet, Seconded by Bachelor, AYE: Chaffee, Hawkins, Krapohl, Smith, Sweet, and Bachelor. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

IV. APPROVAL OF THE AGENDA

“Motion to approve agenda of the Board of Education meeting being held on today’s date, Monday, June 28, 2021.”

Moved by Krapohl, Seconded by Smith VOTE: 6-0. Motion passed.

V. CONSENT AGENDA

The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.

- a. Minutes of Regular Meeting of May 24, 2021
- b. General Fund bills payable in the amount of \$ 264,271.71
- c. General Fund EFT transfers in the amount of \$ 283,340.86
- d. Building & Site Fund bills payable in the amount of \$ 7,452.00

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Hawkins, Krapohl, Smith, Bachelor, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

VI. REPORTS

a. Board of Education

i. Secretary Report- Correspondence

The Board was shared a picture of the student representative on vacation.

ii. Extra- Curricular Committee

Did not meet

iii. Finance Committee

Special presentation

iv. Personnel Committee

Ms. Chaffee shared that the personnel committee reviewed the union contracts and nonunion contracts.

v. Policy Committee

Did not meet.

vi. Building and Grounds Committee

Mr. Bachelor shared they met with the museum committee to discuss planting lilac bushes at the James Couzens park. They also discussed the open custodial position and talked about posting on the school website what projects are covered by sinking funds.

b. Superintendent Report

VII. Mr. Hartsig went over the Covid response extended learning plan. He shared that he is still waiting on the guidelines from the health department on masks. Mr. Hartsig also shared about tile work being done in both the middle school and high school. He also expressed how appreciative he was of the Bath Community School Board and staff for supporting the kids throughout the 2020 -2021 school year.

VIII. PUBLIC COMMENT

None

IX. SPECIAL PRESENTATION

i. Budget

Ms. Caroline Cook presented the final amendment budgets for the 2020-2021 school year and the original 2021-2022 school year budget.

ii. James Couzens Park

Ms. Kate Hageman provided a map to the school board to show where the museum committee would like to upgrade the landscaping with lilac bushes. She also shared what the museum committee had estimated the cost to be. She shared that the lilacs would be donated and the museum committee would pay for any other expenses with the project.

X. ACTION ITEMS

a. Business

i. State Aid Borrowing

“Motion to approve resolution authorizing issuance of notes in anticipation of state school aid (August Borrowing through the Michigan Municipal Bond Authority) in the amount of \$850,000 for the 2021/22school year.”

Moved by Sweet, Seconded by Bachelor. AYE: Hawkins, Krapohl, Smith, Sweet, Bachelor, Chaffee. ABSENT: Halfmann NAY: None. VOTE: 6-0. Motion passed.

Discussion: Ms. Cook stated that every year, the Board of Education has borrowed funds in order to meet payroll and other financial obligations based on State Aid payments and cash-flow needs. A projection for revenues and anticipated expenditures for the entire 2021/22 fiscal year has been compiled. Based on those projections, it is recommended that the Board authorize a resolution to borrow \$500,000 through the Michigan Municipal Bond Authority.

ii. Adoption of Final revised 2020/21 Budget

“Motion to adopt the 2020/21final revised budget, as presented.”

Moved by Bachelor, Seconded by Krapohl. AYE: Krapohl, Smith, Sweet, Bachelor, Hawkins, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

iii. Adoption of 2021/22 General Fund Budget

“Motion to adopt the 2021/22 General Fund Budget, as presented.”

Discussion: The 2021/22General Fund Budget is presented to the Board of Education for their approval. The budget uses multiple assumptions for revenues and expenditures and will be subject to review and amendments as more information becomes available with the fall pupil counts. Factors encompass retirement and insurance projections as well as revenue adjustments. The budget will be amended in November, April and June of next year as more information on revenues and expenditures becomes clear.

Moved by Krapohl, Seconded by Smith. AYE: Krapohl, Smith, Sweet, Bachelor, Hawkins, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- iv. Adoption of 2021/22 Building and Site Sinking Fund Budget

“Motion to adopt the 2021/22 Building and Site Sinking Fund budget, as presented.”

Discussion: The Sinking Fund Budget has provided the district with funding to maintain and upgrade district facilities and grounds. Many of these upgrades have been instrumental in saving general fund dollars for classroom use.

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Bachelor, Hawkins, Krapohl, Smith, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

- v. Adoption of the 2021/22 School Service Special Revenue Fund Budget (Food Service)

“Motion to adopt the 2021/22 School Service Special Revenue Fund budget, as presented.”

Moved by Sweet Seconded by Smith AYE: Bachelor, Hawkins, Krapohl, Smith, Sweet, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

Discussion: The School Service Special Revenue Fund is necessary for the tracking of the district Food Service revenues and expenditures.

- vi. Adoption of the 2021/22 School Service Special Revenue Fund Budget (Student Activity)

“Motion to adopt the 2021/22 School Service Special Revenue Fund budget, as presented.”

Moved by Smith, Seconded by Bachelor. AYE: Bachelor, Hawkins, Krapohl, Svendsen, Sweet, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

Discussion: The School Service Special Revenue Fund is necessary for the tracking of the district Student Activity revenues and expenditures

- vii. Approve the Bath Museum Committees request to plant lilac bushes in James Couzens Memorial Park

“Motion to approve Bath Museum Committees request to plant lilac bushes in James Couzens Memorial Park, as presented.”

Moved Sweet, Seconded by Bachelor. AYE: Bachelor, Hawkins, Krapohl, Smith, Sweet, Chaffee. ABSENT: Halfmann NAY: None. VOTE: 6-0. Motion passed.

viii. Ratification of Contract:

“Motion to ratify the contract between the Bath Community Schools Board of Education and the Bath Education Association, MEA/NEA, as presented.”

Moved by Bachelor, Seconded by Krapohl. AYE: Hawkins, Krapohl, Smith, Sweet, Bachelor, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

ix. Ratification of Contract:

“Motion to ratify the contract between the Bath Community Schools Board of Education and the Bath Educational Support Personnel Association, BESP, as presented.”

Moved by Krapohl, Seconded by Smith. AYE: Hawkins, Smith, Sweet, Bachelor, Krapohl, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

x. Ratification of Contract:

“Motion to ratify the contract between the Bath Community Schools Board of Education and the Custodial Bargaining Unit, IUOE, as presented.”

Moved by Sweet, Seconded by Smith. AYE: Smith, Sweet, Bachelor, Krapohl, Hawkins, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

xi. COVID Response Extended Learning Plan

“Motion that the Bath Community School Board of Education reconfirm the Bath Community Schools COVID Response Extended Learning Plan as required by the State of Michigan, as presented.”

Moved by Bachelor Seconded by Sweet. AYE: Sweet, Bachelor, Krapohl, Hawkins, Smith, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed

xii. Approval of NEOLA Board Policies

“Motion to approve policy (PO 1422, PO1662, PO1623, PO 2260, PO2266 PO 2260.01, PO 3122, PO3123, PO3362, PO4122, PO4123 PO 4362, PO 5341, PO 5342, PO5343, PO 5517, PO 6114, PO 6325, PO 6114 PO 7440.01, PO 7450, PO 7455, PO 8321, PO 8330, PO 8400, PO 8450.01, PO 8500, PO 8510), as presented”

Moved by Bachelor Seconded by Smith. AYE: Bachelor, Krapohl, Hawkins, Smith, Sweet, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed

b. Personnel

- i. Approve contract extensions beginning July 1, 2021

This “group” renewal is for those administrative positions that fall outside the certified staff category. The contract renewals for these individuals are recommended with a two percent (2%) wage increase for non – certified employees beginning July 1, 2021, without reservation.

Erik Harrelson, Athletic Director
Kassie Lawhorne, RTI Director
Caroline Cook, Business Services Specialist
Doug Murphy, Technology Director
Jon Pechette, Facilities Director
Shannon Proctor, Executive Assistant
Catherine Zeeb, Food Service Director
David Wright, Transportation Director
Robin Cook, Technology
David Wright, Technology
Caleb Murphy, Technology
Christi Cashen, Beehive

“Motion to approve a contract extension beginning July 1, 2021, as presented.”

Moved by Sweet, Seconded by Bachelor. AYE: Krapohl, Smith Sweet, Bachelor, Hawkins, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- iii. Approve a one-year contract extension beginning July 1, 2021 for

Matt Dodson, High School Principal
Lorenda Jonas, Middle School Principal/Game Manager
Jeannine Brown, Assistant Elementary School Principal/BeeHive

“Motion to approve contract extension with a two percent (2%) wage increase for Mr. Matt Dodson, High School Principal, Ms. Lorenda Jonas, Middle School Principal/Curriculum Director, and Ms. Jeannine Brown, Elementary Principal/BeeHive Director, through June 30, 2023, as presented.”

Moved by Sweet, Seconded by Bachelor. AYE: Smith Sweet, Bachelor, Hawkins, Krapohl, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- iv. Approve the hiring of Mr. Jerod Koen as Elementary Assistant Principal for 2021-22 school year.

“Motion to approve the hiring of Mr. Jerod Koen as Elementary Assistant Principal for the 2021-22 school year, as presented.”

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Bachelor, HawkinsKrapohl, Smith, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- v. Approve the hiring of Mr. Clinton Lawhorne as High School Social Studies Teacher for 2021-22 school year.

“Motion to approve the hiring of Mr. Clinton Lawhorne as High School Math Teacher for the 2021-22 school year at 1.0 FTE, MA Step 10 as presented.”

Moved by Bachelor , Seconded by Smith.. AYE: Bachelor, Hawkins, Krapohl, Smith Sweet, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

- vi. Approve the hiring of Ms. Claire Hesseltine as an Elementary Teacher for 2021-22 school year.

“Motion to approve the hiring of Ms. Claire Hesseltine as an Elementary Teacher for the 2021-22 school year at 1.0 FTE, BA+18 Step 1 as presented.”

Moved by Bachelor , Seconded by Smith.. AYE: Hawkins, Krapohl, Smith Sweet, Bachelor, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

- vii. Approval to modify and extend superintendent’s contract

“Motion to modify and extend Superintendent Mr. Paul Hartsig’s contract, as presented.”

Moved by Sweet , Seconded by Krapohl.. AYE: Krapohl, Smith Sweet, Bachelor, Hawkins, Chaffee. ABSENT: Halfmann, NAY: None. VOTE: 6-0. Motion passed.

XI. COMMENTS FROM THE AUDIENCE

Ms. Kate Hagerman shared that she felt the teachers did a great job teaching during the pandemic.

Mr. Adam Kenishneck inquired where sinking fund projects are posted. He also asked if there would be busses for the athletes this coming school year.

XII. COMMENTS FROM THE BOARD

Ms. Chaffee welcomed our new hires and praised Mr. Hartsig for how he handled the district this year. Ms. Smith shared that last year was rough and she hopes our students have a more normal

school year in 2021-2022. Mr. Bachelor appreciated the extra time and effort that teachers put in during this year and was happy that the district could reward their hard work.

XIII. *ADJOURNMENT*

“Motion to adjourn 7:43 p.m.”

Moved by Bachelor, Seconded by Sweet. AYE: Smith, Sweet, Bachelor, Halfmann, Krapohl Hawkins, Chaffee. ABSENT: None. NAY: None. Vote: 7-0. Motion passed.

Respectfully submitted,

Nancy Hawkins, Acting Secretary

Shannon Proctor, Recording Secretary